

**DRAFT, DRAFT, DRAFT
COMMITTEE RECOMMENDATION WORKSHEET**

I. List the Learning(s) that this recommendation is addressing:

1. We do not know the needs of the adults in Clarke County.

2. Need an understanding of skills needed by local employers.

- **WRITE THE COMMITTEE RECOMMENDATION** (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning):**

Conduct a Needs Assessment to determine the Continuing Education needs in Athens-Clarke County.

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

1. We need to identify providers.

2. We need to do a survey of providers.

3. ACLC, ATC, Catholic Charities, CCSD, Religious Organizations, UGA, employers

- **What kind of action or resources would be necessary to implement the recommendation?**

1. Meet with service providers.

2. Print updated information.

3. Call and survey agencies.

- **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

Forces that support (please list):

Forces that oppose (please list):

****As information is received and/or clarified, these potential recommendations may change or be discarded.**

DRAFT, DRAFT, DRAFT
COMMITTEE RECOMMENDATION WORKSHEET

I. List the Learning(s) that this recommendation is addressing:

1. GED,ESOL should be offered at times and locations that meet the needs of local residents.

- **WRITE THE COMMITTEE RECOMMENDATION** (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning):**

Adult Educ., GED, and ESOL should be offered at times and locations that meet the needs of local residents.

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

Anecdotal information was used indicating locations not always convenient.

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

Needs Assessment as outlined in Recommendation 1 is needed.

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

- 1. Athens Clarke Literacy Council**
- 2. Employers**
- 3. Athens Tech**
- 4. Even Start**
- 5. Employers**
- 6. Church Organizations**

- **What kind of action or resources would be necessary to implement the recommendation?**

- 1. Work closely with service providers. There must be strategies to coordinate service providers.**
- 2. Develop cooperative strategies with business leaders in the Hispanic community.**
- 3. Make sure accountability issues are addressed.**

- **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

Forces that support (please list):

**Current service providers
ACLC, DTAE, CLCP**

Forces that oppose (please list):

INS regulations, pending state legislation, drivers license issues

****As information is received and/or clarified, these potential recommendations may change or be discarded.**

DRAFT, DRAFT, DRAFT

COMMITTEE RECOMMENDATION WORKSHEET

I. List the Learning(s) that this recommendation is addressing:

1. We do not know the learning needs of the adults in Clarke County.

- **WRITE THE COMMITTEE RECOMMENDATION** (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning):**

We will do a needs assessment of the learning needs of adults in Athens.

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

- 1. GED annual assessments**
- 2. K-12 has ESL data.**

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

- 1. Adult education program at Athens Tech**
- 2. Community canvassing**
- 3. School system**
- 4. Catholic Charities**

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

- 7. UGA School of Social Work**
- 8. Clase'@College of Ed., Fanning, Family and Consumer Science,**

What kind of action or resources would be necessary to implement the recommendation?

- 1. Develop strategies to get cooperation from institutions as well as access to information.**
- 2. An assessment planner, office, institutional support, Spanish speakers, phone, transportation, computer are all needed.**
 - **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

Forces that support (please list):

Forces that oppose (please list):

Time and Cost

****As information is received and/or clarified, these potential recommendations may change or be discarded.**

DRAFT DRAFT DRAFT
COMMITTEE RECOMMENDATION WORKSHEET

I. List the Learning(s) that this recommendation is addressing:

- **WRITE THE COMMITTEE RECOMMENDATION** (limit focus to one subject or action item, more than one recommendation may be needed to address a particular learning):**

Conduct a Needs Assessment to determine the Continuing Education needs in Athens-Clarke County.

- **Identify any research, or other kinds of information that was used to craft this recommendation. (add additional sheets as necessary)**

Terry's Resource Guide.

- **Identify additional research or information that could help clarify this committee recommendation. List potential sources if possible.**

- **Indicate people or groups that we need to talk to help clarify this committee recommendation. List any recommended locations.**

4. We need to identify providers.

5. We need to do a survey of providers.

6. ACLC, ATC, Catholic Charities, CCSD, Religious Organizations, UGA, employers

- **What kind of action or resources would be necessary to implement the recommendation?**

4. Meet with service providers.

5. Print updated information.

6. Call and survey agencies.

- **Indicate what forces and influences are likely to occur that will support or oppose implementation.**

Forces that support (please list):

Forces that oppose (please list):

****As information is received and/or clarified, these potential recommendations may change or be discarded.**